

Information obligations according to Articles 13 and 14 GDPR for our business partners

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The purposes of the data processing and the legal basis for processing the data	<ol style="list-style-type: none"> 1. To fulfil contractual obligations in accordance with Article 6 paragraph 1b GDPR, i.e. to initiate, conclude, implement and terminate a contract for products, services or other agreements with you or third parties 2. Within the framework of the balancing of interests in accordance with Article 6 Paragraph 1f GDPR: As far as necessary, we process your data beyond the actual fulfilment of the contract to protect legitimate interests of us or third parties, e.g. processing in internal telephone and contact lists (intranet), internal and external communication, transfer of data within the group of companies for internal administrative purposes, e.g. in project management, video surveillance to protect the right to privacy, ensuring IT security and IT operation, measures for building and plant security (e.g. (e.g. access control), measures for business management and further development of services and products, risk management within the group of companies and prevention of criminal offences, assertion of legal claims and defence in legal disputes, marketing measures such as sending newsletters to customers, preparation, implementation and evaluation of trade fair participations, procurement of products and services, initiation of customer contracts, application, implementation and accounting of funding projects, etc. 3. On the basis of your consent in accordance with Article 6 Paragraph 1a GDPR, insofar as you have given us your consent to process personal data for specific purposes, e.g. registration for the newsletter, etc. 4. Based on legal requirements according to article 6 paragraph 1c GDPR, i.e. various legal obligations, e.g. § 257 German Commercial Code and § 147 German Fiscal Code and GoBD for the storage of tax-relevant data, Social Security Code, Money Laundering Act (GWG), product monitoring/product observation, recalls etc. and other relevant laws.

<p>Recipient of the data</p>	<p>Within our company, only those employees who need access to your data in order to fulfil our contractual and legal obligations are granted access.</p> <p>Data may not be passed on to recipients outside our company. However, we are obliged to transfer data and information in certain situations, e.g. if a legal provision requires this. If there are no legal or contractual obligations to pass on data, data will only be transferred after you have given your consent.</p> <p>Under these conditions, recipients of personal data may be:</p> <ul style="list-style-type: none"> • Public bodies and institutions where there is a legal or official obligation, such as public institutions, e.g. professional associations, or where the transfer of data is in the public interest • Non-public bodies and institutions if there is a legal or official obligation according to which we are obliged to provide information, report or pass on data, such as private institutions e.g. testing institutions e.g. TÜV, experts <p>Service providers and vicarious agents contractually bound by us may receive data for these purposes if the persons involved are bound to secrecy and written data protection instructions are observed. These are mainly companies from the categories listed below:</p> <p>Support/maintenance of EDP/IT applications, hosting of websites, external computer centres, archiving, call centre services, document and data medium destruction, customer administration, accounting/controlling, purchasing/procurement, marketing, debt collection, credit institutions, payment card processing, such as credit cards, letter shops, marketing agencies, tax consultants for preparing the monthly and annual financial statements, postal and transport services, payment transactions, assertion of legal claims and defence in legal disputes (credit agencies, debt collection, lawyers, courts)</p>
<p>Storage period or criteria to determine the period</p>	<p>Your personal data will be stored for as long as necessary to fulfil our contractual and legal obligations.</p> <p>If the data is no longer required for the fulfilment of contractual or legal obligations, it will be deleted, unless storage is necessary due to legal retention periods (e.g. fulfilment of commercial and tax law retention periods of 10 years, fulfilment of the retention obligations for documents for subsidy projects/research projects for both our own and our customers of 15 years)</p>
<p>Your rights</p>	<p>You have the right of access, rectification, erasure and limitation of processing of the personal data concerned, the right to object to processing and a right of data transferability.</p> <p>You may object to a given consent to processing at any time with effect for the future.</p> <p>You also have the right to complain to a supervisory authority.</p>
<p>The need to provide your data</p>	<p>The provision of personal data is necessary for the initiation, conclusion, implementation and termination of the contract with you or third parties within the framework of your contractual relationship for the above-</p>

	mentioned purposes of data processing and the legal basis for processing the data. Without this personal data we are not in a position to conclude, execute and terminate a contract with you.
Transfer of personal data to a third country or an international organisation	<p>Data will only be transferred to countries outside the EU or EEA (so-called third countries) if this is necessary or required by law (e.g. tax or other prescribed reporting obligations), if you have given us your consent or if it is necessary for the initiation, execution, termination or support of our contracts for the provision of a service or the purchase of a product or service with our end customers, or if you have given us your consent or within the scope of order processing in accordance with Art. 28 GDPR.</p> <p>If service providers in a so-called third country are included, they are bound by written instructions and are obliged to comply with the level of data protection in Europe by means of an agreement on EU standard contract clauses.</p>
Automatic decision according to Art. 22 para. 1,4 GDPR	Does not take place.
Right of objection to direct marketing measures	Insofar as the processing is based on your consent, you have the right to revoke your consent at any time without affecting the lawfulness of the processing carried out on the basis of the consent until revocation.
Data sources	We use for research purposes, e.g. when looking for new business partners, changes of address, telephone books, websites and other publicly accessible sources.